

## Single-Item Action Plan (Organizational and Individual)

(Focus of plan(s) \_\_\_\_\_)

Something <b>we</b> do effectively (1 max)	Something <b>we</b> need to work on (1 max)	Most important first steps <b>we</b> need to take (3 max)	People to involve	When do <b>we</b> get started?

Something <b>I</b> do effectively	Something <b>I</b> need to work on	My most important first steps (3 max)	People to involve	When do <b>I</b> get started?