

Emerald Coast Regional Council Planner III – Transportation



Emerald Coast Regional Council is one of ten regional councils in the state of Florida. For more than 55 years, ECRC has supported its seven-county region in technical assistance, economic development, and planning across a multitude of disciplines, programs, and services. ECRC team members enjoy a generous benefit package and true work/life balance as they serve the area known for community, growth, and the unrivaled beauty of the Emerald Coast.

The Emerald Coast Regional Council is seeking a Planner III – Transportation. Under the supervision and guidance of the Transportation Director, the Planner performs senior level and experienced professional planning work for the Emerald Coast Regional Council (ECRC). Develops planning studies and reports in support of new and updated plans, programs and regulations.

EXAMPLES OF ESSENTIAL FUNCTIONS:

- Performs advanced professional work and professional planning assistance to member communities on projects related to transportation planning specialties such as multi-modal transportation and long-range transportation plans
- Manages complex planning studies and development applications; develops plans, studies and analyses on regional basis; reviews consultant proposals
- Receives, reviews, and prepares progress reports and invoices for projects related to assigned area of responsibility
- Oversees specialized planning functions such as large-scale new development proposals
- Reviews and processes complex plan amendments and related documents
- Serves as liaison between community groups, government agencies, developers and elected officials; Serves as support staff to pedestrian and bicycle committees as well as other multi-modal transportation and Transportation Planning Organizations (TPOs) throughout the region
- Identifies problems, issues, and opportunities that could be mitigated through better community planning
- Develops project budgets, administers bidding process, and verifies contract expenditures and compliance
- Researches grant programs and writes or reviews final grants related to assigned area of responsibility; maintains reports and financial accounting for grant funded projects
- Coordinates the efforts of public and private groups that support assigned area of responsibility to encourage continued and increased support throughout the community
- Presents reports and other findings to staff, boards, and councils related to assigned area of responsibility
- May oversee the work of and provide training to consultants, interns, and lower level planners
- Conducts research and prepares statistical reports related to assigned area of responsibility

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other related duties as assigned.)

MINIMUM QUALIFICATIONS:

- Bachelor's degree in urban planning, architecture, public policy or related field
- Five (5) or more years' planning experience
- Must pass a pre-employment drug screen and background check

Emerald Coast Regional Council Planner III – Transportation



PREFERRED QUALIFICATIONS:

- Advanced knowledge of transportation planning specializations such as multi-modal or corridor management plans and long range transportation planning
- Experience working with local government entities
- Advanced computer skills to include Microsoft Office applications

HOW TO APPLY:

Please visit <https://www.ecrc.org/employment> to obtain an application and instructions regarding submission. Candidates will not be considered until both the application and resume are received.

The ECRC is an Equal Opportunity Employer. In compliance with United States Equal Employment Opportunity guidelines and the Americans with Disabilities Act, the ECRC provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. ECRC is a Drug Free Workplace.